



**SQUADS ABROAD:**  
HOW TO REGISTER FOR YOUR SQUAD



**Squads**  
Abroad

# Tips for Success!

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1

**Have your MyBrigades link ready- prepare for a 2 step process of creating an account and then complete your registration.**

MyBrigades page is Squads Abroad's registration and fundraising page, all students and volunteers participating in a program with Squads Abroad should register and fundraise all their donation goals in this page exclusively created for your group. Your lead teacher will be sharing this MyBrigades link with you.

2

**When creating a new account, input the student name, preferred email address, and don't forget the email and password you used!**

When creating the account for the first time, input the student's name and the preferred email to receive future communications (could be a student or parent) - ideally, an email that is frequently used and easily accessible.

# Tips for Success!

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3

## **Have the student passport information ready**

Passport number and expiration date will be requested in the roster. If you currently don't have this information because you are renewing your passport, you can update it once you have the new information, contact your Squads Abroad Program Associate for this.

4

## **Spread the word with your MyBrigades Page**

Use social media as a marketing tool; get people's attention and generate buzz! Share your MyBrigades page to get donors.





It's a 2 step process:

1. Create your account
2. Complete your registration roster





CREATE YOUR  
ACCOUNT IN  
MYBRIGADES



# 1 Once you are on your Squad's MyBrigade page, click 'Volunteer'

The screenshot shows a web browser window with the URL `https://fundraise.globalbrigades.org/empowered/chapter/test-squad/volunteer/test-squad-trip1`. The browser's address bar and tabs are visible at the top. Below the browser window, the page layout includes a left sidebar with navigation links: Home, Squads, Donate, Edit on Dashboard, and a link to the Global Brigades website. The main content area features a video player with a red play button and a 'Watch on YouTube' link. Below the video, the 'Brigade Information' section displays the dates 'December 26 - January 06, 2023' and the country 'Honduras'. A paragraph of text describes the 'Test Squad for MySquads' mission to improve health care access and sanitation infrastructure for children in under-resourced communities abroad. To the right of the main content, a sidebar contains a progress bar showing '\$0 raised of \$100 goal', a 'DONATE' button, a 'More volunteers needed' message, and a 'VOLUNTEER' button. A green arrow points to the 'VOLUNTEER' button. Below the button, a table shows the current status: 1 volunteers, 0 donors, and 27 days until the brigade. At the bottom of the sidebar, there is a 'Share This Page:' section with social media icons for Facebook, Twitter, LinkedIn, Messenger, WhatsApp, and a generic share icon.

Home  
Squads  
Donate  
Edit on Dashboard

Watch on YouTube

### Brigade Information

Dates: December 26 - January 06, 2023  
Country: Honduras

Test Squad for MySquads aims to improve health care access and sanitation infrastructure for children in under resourced communities abroad. Our Squad travels abroad to conduct mobile health clinics for children that include primary health care and vision and dental screenings. We also learn about and address some of the systemic issues behind preventable diseases in the community by implementing health workshops and building handwashing stations alongside local students. Each of our student volunteers has a donation goal to help cover logistical expenses while abroad such as transport, local staff, meals, insurance, accommodations, but most important, the year-round follow-up to our

\$0 raised of \$100 goal

DONATE

More volunteers needed

VOLUNTEER

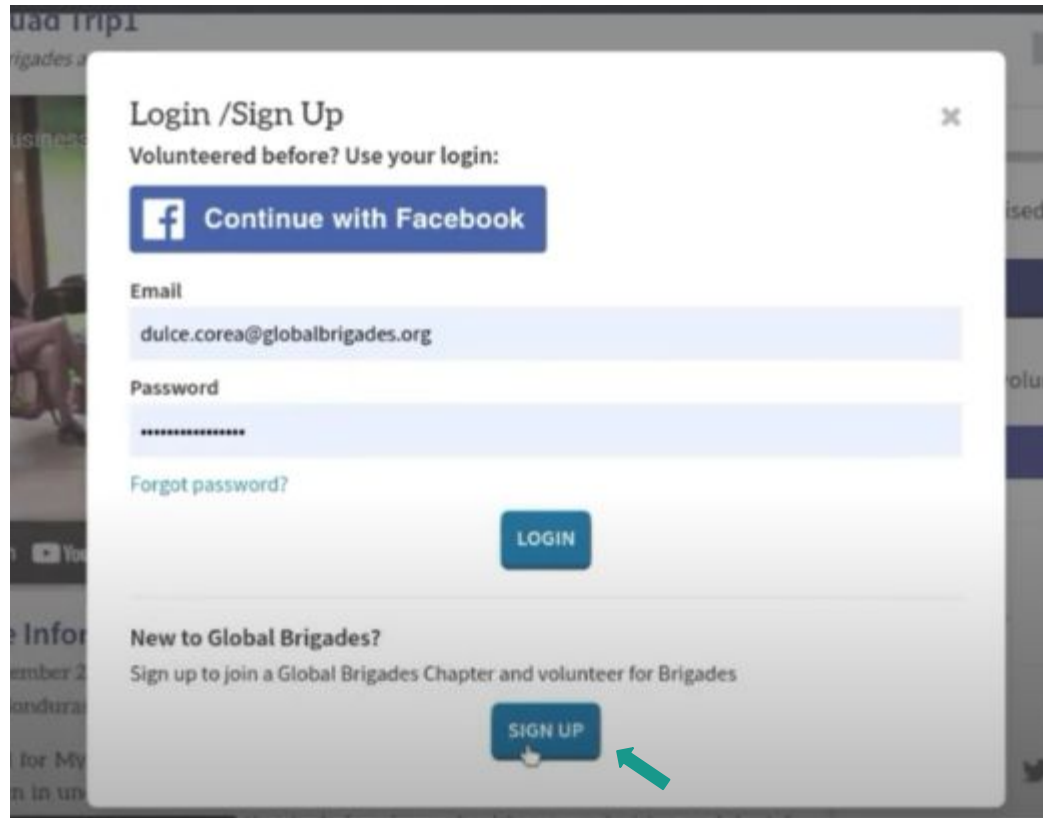
1	0	27
volunteers	donors	days until brigade

Share This Page:

f tw in m wa




## 2 Click 'Sign up' to create an account for the first time



The image shows a 'Login / Sign Up' modal window for Global Brigades. The modal has a title bar with a close button (X) in the top right corner. Below the title, it asks 'Volunteered before? Use your login:'. There is a blue button with the Facebook logo and the text 'Continue with Facebook'. Below this, there are two input fields: 'Email' with the value 'dulce.corea@globalbrigades.org' and 'Password' with masked characters. A link 'Forgot password?' is located below the password field. A blue 'LOGIN' button is positioned below the 'Forgot password?' link. A horizontal line separates the login section from the sign-up section. The sign-up section starts with the heading 'New to Global Brigades?' followed by the text 'Sign up to join a Global Brigades Chapter and volunteer for Brigades'. At the bottom of this section is a blue 'SIGN UP' button, which is highlighted by a green arrow pointing to it from the right.

Login /Sign Up

Volunteered before? Use your login:

 Continue with Facebook

Email

dulce.corea@globalbrigades.org

Password

\*\*\*\*\*

[Forgot password?](#)

LOGIN

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New to Global Brigades?

Sign up to join a Global Brigades Chapter and volunteer for Brigades

SIGN UP

### 3 Enter the Student first and last name and the preferred email address to receive all communications and click Sign up

The screenshot shows a web page for signing up for a Global Brigades / Squads Abroad account. At the top, there are links for 'Login' and 'Signup'. Below this is a heading 'Sign up for a Global Brigades / Squads Abroad account'. The main section is titled 'Required information' and contains several input fields: 'Enter your First Name', 'Enter your Last Name', 'Enter your Email', and 'Confirm your password'. The 'Enter your Email' field is highlighted in orange and has a message 'This field is required.' below it. At the bottom, there is a checkbox for 'I'm not a robot' next to a reCAPTCHA logo. A blue 'SIGN UP' button is at the very bottom. A line of small text states: 'By clicking "SIGN UP", you signify that you agree to the Empowered.org Privacy Policy and Terms & Conditions.'

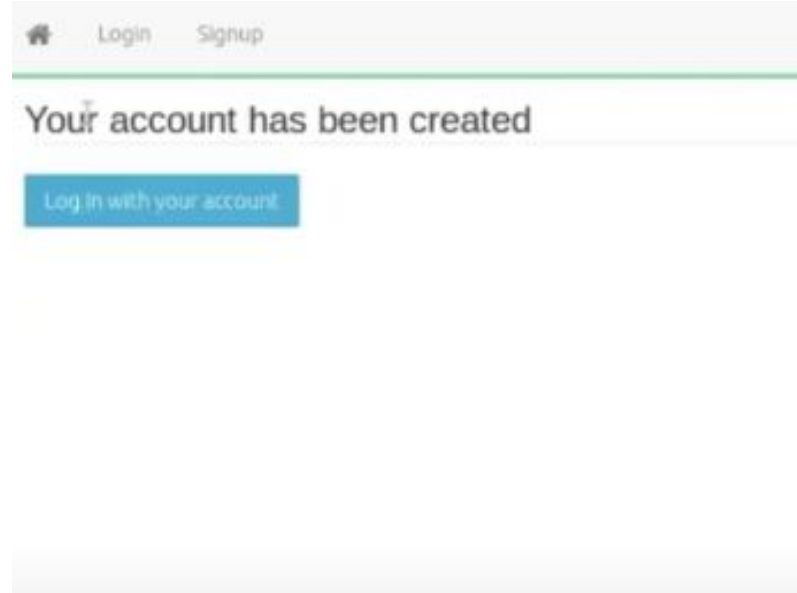
Student's  
first name

Preferred email  
address for email  
communications

Student's  
last name



## 4 You'll see confirmation of your account creation



REGISTER AS  
VOLUNTEER IN  
MYBRIGADES




# 1 Once you create your account, open your group's MyBrigades page and click 'Volunteer'

Home

Squads

Donate



### Brigade Information

Dates: December 26 - January 06, 2023  
Country: Honduras

Test Squad for MySquads aims to improve health care access and sanitation infrastructure for children in under resourced communities abroad. Our Squad travels abroad to conduct mobile health clinics for children that include primary health care and vision and dental screenings. We also learn about and address some of the systemic issues behind preventable diseases in the community by implementing health workshops and building handwashing stations alongside local students. Each of our student volunteers has a donation goal to help cover logistical expenses while abroad such as transport, local staff, meals, insurance, accommodations, but most important, the year-round follow-up to our project by local staff to ensure the sustainability over time. We need your help to reach our goals! Consider donating or joining our next Squad! We are a chapter of Squads Abroad, a 501c3 non-profit working to improve health, education and economic outcomes in the developing world with our parent organization Global Brigades.

\$0 raised of \$300 goal

DONATE

More volunteers needed

VOLUNTEER

2 volunteers

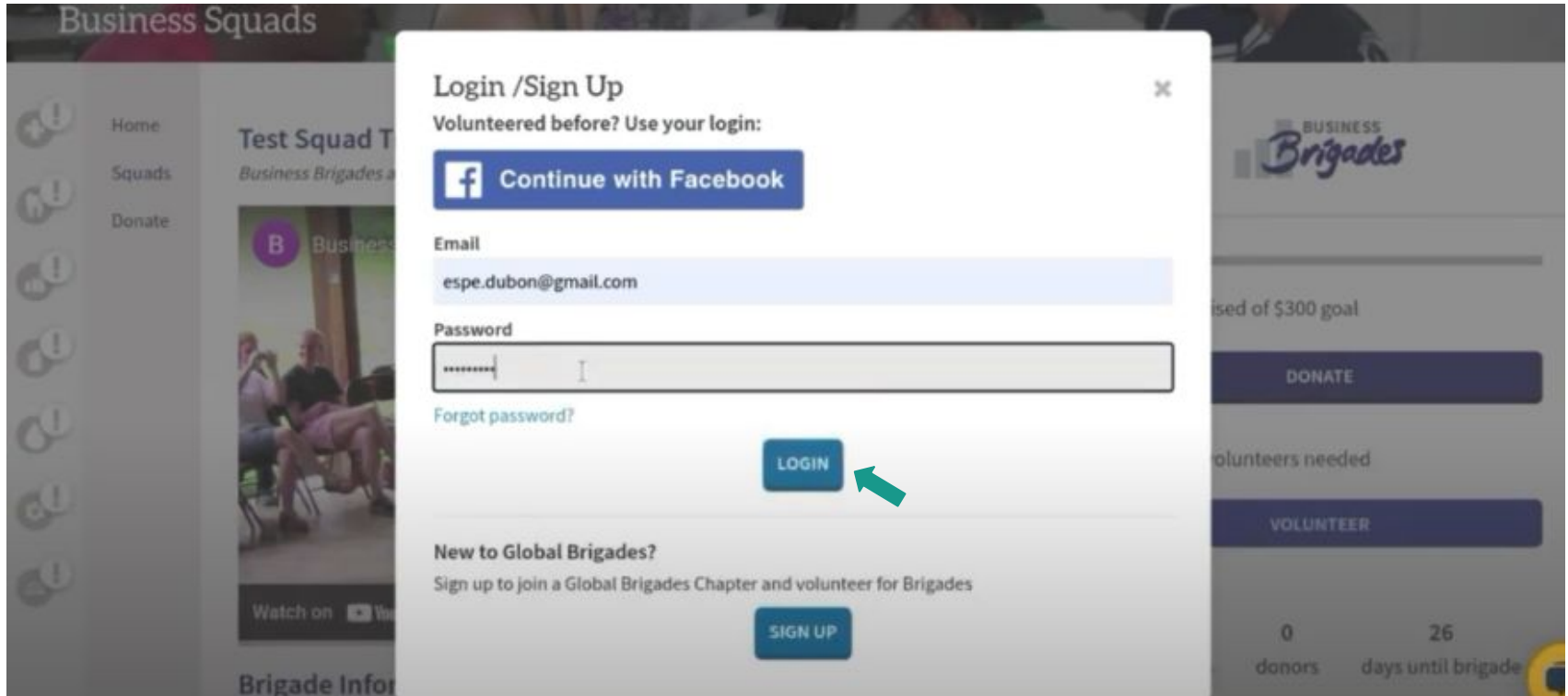
0 donors

26 days until brigade

Share This Page:



## 2 Log in using the credentials from for your account creation and click Login



The screenshot shows a web application interface for 'Business Brigades' with a modal window for login and sign-up. The modal is titled 'Login /Sign Up' and has a close button (X) in the top right corner. It contains the following elements:

- Volunteered before? Use your login:** A section with a blue button labeled 'Continue with Facebook' featuring the Facebook logo.
- Email:** A text input field containing the email address 'espe.dubon@gmail.com'.
- Password:** A password input field with masked characters (dots) and a cursor.
- Forgot password?:** A link below the password field.
- LOGIN:** A blue button below the password field, with a green arrow pointing to it.
- New to Global Brigades?:** A section with the text 'Sign up to join a Global Brigades Chapter and volunteer for Brigades' and a blue button labeled 'SIGN UP'.

The background of the page shows a sidebar with 'Home', 'Squads', and 'Donate' links, and a main content area with a 'Test Squad T' section and a 'Business Brigades' logo.

### 3 Read the waiver and input your contact information, then click Continue

Test Squad | Global Brigades

fundraise.globalbrigades.org/empowered/chapter/test-squad/volunteer/test-squad-trip1

GB misc Global Brigades | A... Int1 Calendars GB Slack Int1 Brigade Trackin... Reports dashboard Volunteer Email To... Squads Tele Time Zone Convert...

#### Volunteer with Test Squad Trip1

In order to be able to participate in a Global Brigades international service program (hereinafter "Program") offered by Global Brigades, Inc. and/or any of its affiliate or satellite entities (collectively "Global Brigades"), I hereby warrant, represent and agree to the following:

1. I am 18 years of age or older and I understand this is a legal document.
2. If I wish to participate in a Program and am not yet 18 years of age, nor will be at the time I depart from my Program, I understand that I cannot review and agree to this waiver on my own without the consent of one or more of my legal guardians. I hereby agree that one or more of my legal guardians must review, agree to, and sign this waiver on my behalf. I further agree and acknowledge that one or more of my legal guardians has reviewed, consented to, and signed this waiver.

**Squads**  
Donate  
Edit on Dashboard

Dulce

Volunteer Date of Birth  
07/17/2008

Test

Volunteer E-Mail  
dulce.corea@squads.org

Test

Parent / Guardian Full Name  
Mom name test

Parent / Guardian Relationship to Volunteer  
Mother

Parent / Guardian E-Mail  
mother@noemail.com

☒ I agree and accept Global Brigades' Accident Waiver and Release of Liability

☒ I agree to Global Brigades' No-Refund & Cancellation policy

CONTINUE

In this section input the student's information.

# 4 In the following steps you'll be reading and e-signing our Squads Abroad forms and policies:

## COVID-19 Assumption of Risk and Waiver

1. Specifically relating to the global COVID-19 pandemic, I, the undersigned, acknowledge the highly contagious nature of COVID-19 and voluntarily assume the risk of exposure or infection by participating in an international service program (the "Program") offered by either Global Brigades, Inc. and/or its affiliate entities (collectively "GB") or Global Medical Brigades, Inc. ("GMB"), and that such exposure or infection may result in personal injury, illness, disability, and/or death. I understand that the risk of becoming exposed to or infected by COVID-19 in the Brigade may result from the actions, omissions, or negligence of others who may be present for or participate in the Program, or their families, colleagues, or others with whom they may have had contact. Accordingly, I understand and agree that this release includes any claims based on the actions, omissions, or negligence of either GB or GMB, and their respective employees, agents, and representatives, whether a COVID-19 infection occurs before, during, or after my participation on the Program. For the purposes of this COVID-19 Assumption of Risk and Waiver, GB and GMB shall be collectively referred to as "Global Brigades".

## Photos/Videos Consent

Global Brigades seeks to ensure that the privacy of each individual is respected. Hereby, we would like to inform you that Global Brigades may be taking photos and/or videos at some points during the period of the brigade - always in areas where photo/video shooting is permitted and/or in the case of virtual programs, via electronic means.

These photos/videos will be used by Global Brigades to share news about the brigade and/or to promote its service in general. Photos/videos may be used in press releases, printed publicity and/or any other online means of communication, including the official Global Brigades social media accounts.

Global Brigades shall act as data controller for these materials. The photos/videos will not be transmitted to any third party and may not be used by any third party without your consent or Global Brigades' consent.

## Medical Information Consent

I understand that participating on a Global Brigades program will offer the opportunity to travel to a foreign country which may expose me to situational stressors such as change in climate (heat, cold, sun, etc.), jetlag, language and cultural differences, unfamiliar foods, etc.

I understand that participating on a Global Brigades program may require me to engage in physically demanding activities.

Consequently, I hereby agree to accurately provide Global Brigades with my relevant medical information, and freely give my consent to Global Brigades to use same for the limited purpose of maintaining my safety, security and well-being on my Global Brigades program. I understand that all medical information I provide will be kept confidential and used only for the purpose(s) mentioned in this paragraph.

## Volunteer with Test Squad Trip1

### Global Brigades Code Of Conduct

We believe that when well-structured and professionally managed, volunteering internationally can make a real difference to people's lives. Each volunteer participating in a Global Brigades program is expected to be respectful of other program participants, the program staff, the placement, and the community. Participants in our program are representatives not only of themselves, but also Global Brigades, their university and act as ambassadors to their home country. Our policies and guidelines have been designed to protect the communities where we work, the volunteers, and our staff. Each volunteer must abide by these policies, rules, and regulations to ensure the safety of all participants. In the event of unacceptable behavior or a violation of any of these rules and policies, Global Brigades will take disciplinary action, which could include termination and removal from your program. In the event of termination, you will be responsible for any and all expenses and change fees to get you home.

### Program Policies

## E-Sign Agreement

☒ I agree to and accept Global Brigades' Code of Conduct Policy

CONTINUE

# Make sure you E-Sign after reading and click Continue



Hi, Espe

MY PROFILE

Logout

I Brigades Search

warranties of non-infringement. Furthermore, you are not being charged for use of the Global Brigades Brand, in no event shall I be liable to you for the subject matter of this Agreement under any theory of liability including for any direct, indirect, incidental, special, or exemplary out of this Agreement or the use of the Global Brigades Brand.

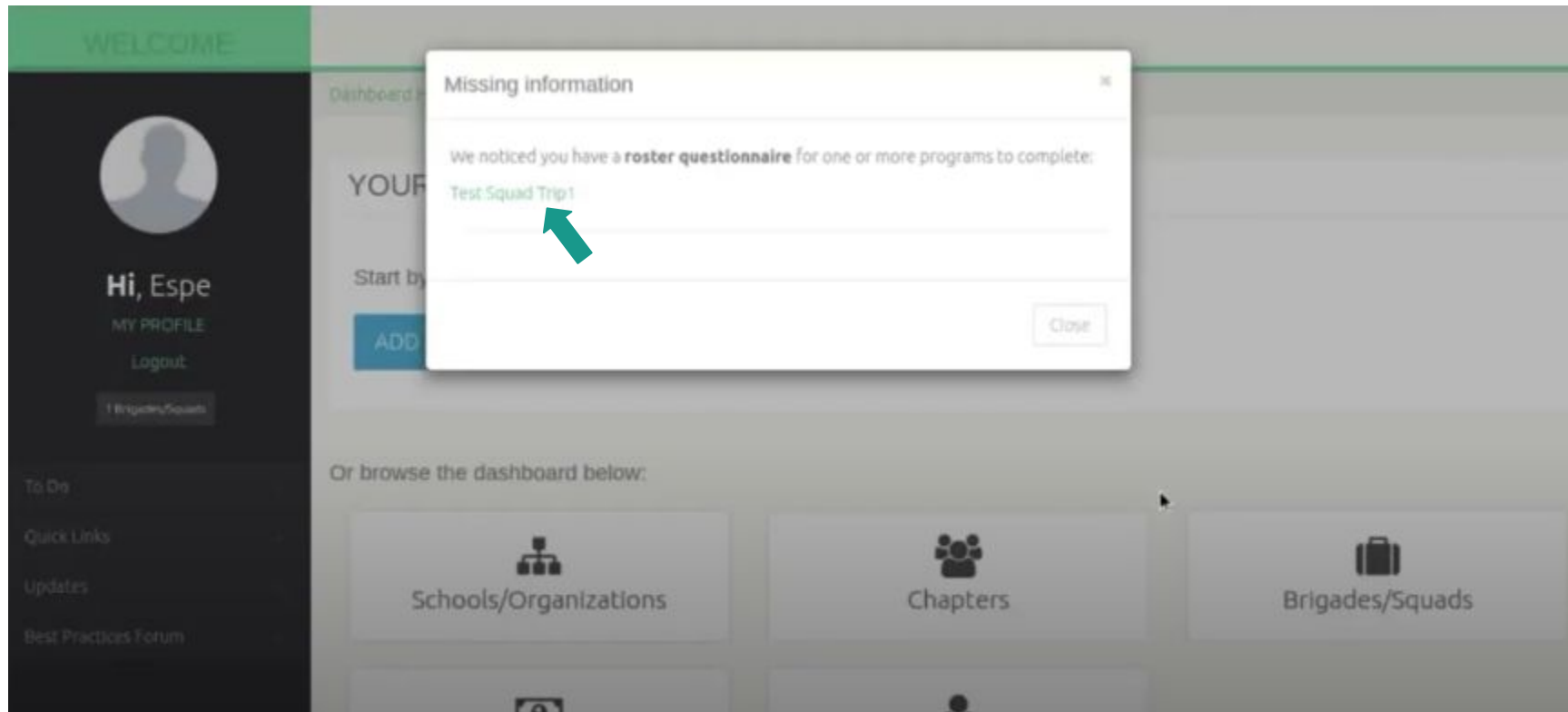
You may not assign our rights or delegate your obligations under this Agreement without Global Brigades' prior written consent. This Agreement shall be governed by the laws of the State of Washington, without regard to conflict of law principles. The venue for any dispute or claim arising out of or in connection with this Agreement shall be in Seattle, Washington. Neither party shall be deemed to be an employee, agent, partner or legal representative of the other and neither shall have any right, power or authority to create any obligation or responsibility on behalf of the other. This Agreement, and Branding Guidelines, constitute the entire agreement between the parties with respect to the subject matter hereof.

By clicking this box, I affirm that I have fully read, reviewed, and agree to the terms and conditions contained in Global Brigades' Website Terms of Use and Brand Use License Agreement.

I agree to the Terms of Use and Trademark and Brand Use License Agreement



## 5 Click the name of your Squad to be prompted to your roster



- 6 After you read and agree to all of our policies and forms you'll be directed to complete your roster, it's a 5 step process > click on 'Next'

WELCOME

dulce.corea globalbrigades.org @ Test Squad Trip1

SQUAD VOLUNTEER ROSTER QUESTIONS

1 2 3 4 5

Welcome to the Squads Family!

By volunteering, you empower hundreds of rural communities to meet their health and economic goals with our local teams.

This Squad Volunteer Roster questionnaire is required to best prepare us for your Squad.

Your responses will be kept confidential and are only viewable by our staff. Chapter Admin, such as your Squad leader, will only be able to see your Account Name, Legal Name, Gender, Date of Birth, Country of Citizenship, and whether you've completed this questionnaire.

Next >

Wizard step : 1 / 5

## 7 Input all the General information requested and click 'Next'

**WELCOME**

Dashboard Home

dulce.corea globalbrigades.org @ Test Squad Trip1

SQUAD VOLUNTEER ROSTER QUESTIONS

1 2 3 4 5

### General Information

\*Required Response (will be needed to submit questionnaire)

First Name \*  
  
Exactly as it appears on your passport

Middle Name  
  
If applicable, exactly as it appears on your passport

Last Name \*  
  
Exactly as it appears on your passport

Preferred Name / Nickname


Save for later < Previous Next >

Wizard step : 1 / 5



## 8 Input your passport information and click 'Next'

WELCOME



Hi, dulce.corea

MY PROFILE

Logout

1 Brigades/Squads

To Do

Quick Links

Updates

Best Practices Forum

12345

Passport Information

**Requirements** U.S. citizens do not require a visa to enter Central America. Non U.S. citizens are responsible for checking with their respective consulates to determine their visa requirements (be aware that the process may take 4-6 months). You may contact Squads Abroad for help with the visa procurement process. In general passports must be valid for 6 months beyond the dates of travel but please check the specific requirements for your country of travel. If your passport is set to expire within this timeframe, please begin the renewal process well in advance of the squad. The renewal process takes up to 2 months by mail. Please visit the [U.S. Passports & International Travel](#) website for instructions on renewal.

Country of Citizenship \*

Afghanistan

Select country based on passport you plan to utilize

Passport

☒ I am currently renewing my passport and do not have my information yet

**Passport information is mandatory to participate in the program, you will be required to provide your passport information before the program start date.**

**Persons entering any port of Honduras are required to provide proof of their Yellow Fever Vaccination IF they have previously been to a country that requires the Yellow Fever Vaccination, such as Ghana. For more information about which countries may require Yellow Fever Vaccination, please visit this [CDC website](#).**

Yellow Fever Vaccination Requirement \*

☒ I have reviewed and understand the yellow fever vaccination requirement

## 9 Input your Parent or Guardian contact information (for under 18 participants) and Click 'Next'

The screenshot shows a web interface for 'dulce.corea'. On the left is a dark sidebar with a 'WELCOME' header, a globe icon, the text 'Hi, dulce.corea', and links for 'MY PROFILE', 'Logout', and '1 Brigades/Squads'. Below these are expandable sections: 'To Do', 'Quick Links', 'Updates', and 'Best Practices Forum'. The main content area has a progress bar with five steps; step 3 is highlighted in green. The title 'Parent or Guardian Contact Information' is followed by the instruction 'Do NOT list another volunteer that will be traveling on your Squad.' The form contains several input fields: 'Parent or Guardian #1 Full Name \*', 'Parent or Guardian #1 Phone Number \*' (with the example '01-234-567-8910' and a note about international codes), 'Parent or Guardian #1 Email \*', 'Confirm Parent or Guardian #1 Email \*', 'Parent or Guardian #2 Full Name \*', and 'Parent or Guardian #2 Phone Number \*'.

**WELCOME**

1 2 **3** 4 5

### Parent or Guardian Contact Information

Do NOT list another volunteer that will be traveling on your Squad.

Parent or Guardian #1 Full Name \*

Parent or Guardian #1 Phone Number \*

Enter contact's number with international code (Example 01-2345678910)

Parent or Guardian #1 Email \*


Confirm Parent or Guardian #1 Email \*

Parent or Guardian #2 Full Name \*

Parent or Guardian #2 Phone Number \*

## 10 Input the Other Information required and click 'Next'

WELCOME



Hi, dulce.corea

MY PROFILE

Logout

1 Brigades/Squads

To Do

Quick Links

Updates

Best Practices Forum

dulce.corea globalbrigades.org @ Test Squad Trip1

SQUAD VOLUNTEER ROSTER QUESTIONS

1

2

3

4

5

Other Information

How did you originally find out about Squads Abroad? \*

☐ Search engine (Google, Bing, etc.)

☐ School/College email list-serv

☐ School/College campus fliers

☐ School/College campus organization fair

☐ School/College campus related club

☐ School faculty member

☐ High school related club


☐ From a friend

☐ Facebook



# 11 Input your Medical and Other relevant restrictions, after doing this, click 'Review'

WELCOME



Hi, dulce.corea

MY PROFILE

Logout

1 Brigades/Squads

To Do

Quick Links

Updates

Best Practices Forum

## SQUAD VOLUNTEER ROSTER QUESTIONS

1

2

3

4

5

Medical & Other Restrictions

Squads Abroad does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin or ancestry, disability, marital status, sexual orientation, or military status, in any of its activities or operations. We are committed to providing an inclusive and welcoming environment for all members of our staff, clients, volunteers, subcontractors, and vendors.

However, due to the strenuous nature of program activities and the inherent risks involved in international travel, based on any medical conditions/restrictions you may have, we may need to customize your program experience to ensure your safety. Certain medical conditions may require a "permission-to-travel" letter from your healthcare provider. **Consequently, it is important that you answer all questions accurately and thoroughly so that the appropriate decisions and precautions are taken to ensure you have a safe program experience.** Please note that your responses will be kept confidential and are only viewable by our staff. Please contact [admin@squads.org](mailto:admin@squads.org) if you have any concerns.

Do you have any Medical, Dietary, Allergies or Other Restrictions? \*

Yes

Do you have any medical restrictions, dietary preferences, or allergies?

Dietary restrictions description

No meat or pork

Save for later

< Previous

Review

Wizard step : 5 / 5

- 12 You'll be prompted to review all your roster information, review carefully and check the box and input the Representative Information if applicable, click 'Submit'

The screenshot shows a web interface for a volunteer roster. On the left is a dark sidebar with a 'WELCOME' header, a globe icon, the text 'Hi, dulce.corea', 'MY PROFILE', 'Logout', and a button for '1 Brigades/Squads'. Below these are links for 'To Do', 'Quick Links', 'Updates', and 'Best Practices Forum'. The main content area has a light green header with 'WELCOME'. Below this is a table with two columns: 'Representative's Relationship to Volunteer' and 'Number'. The first row shows 'n/a' in the first column and an empty field in the second. Below the table is a checkbox with the text 'I confirm that the above information is complete and accurate to my knowledge.' followed by the heading 'Representative Information' and the note 'Required only if filling out this form on someone else's behalf'. There are three input fields: 'Representative's Full Name', 'Representative's Contact Phone Number' (containing '01-2345678910'), and 'Representative's Relationship to Volunteer'. Below these is a 'Submission' section with a warning: 'Once you submit you may no longer edit this form. The information provided will be used for flight booking and preparing for your Squad. By submitting, you assume responsibility of the accuracy of your responses. Upon submission, our staff and your Faculty Leader will be notified that your roster questionnaire is complete.' At the bottom are three buttons: 'Save for later', '< Previous', and 'Submit'. The bottom right corner indicates 'Wizard step : 5 / 5'.

Representative's Relationship to Volunteer	Number
n/a	

☐ I confirm that the above information is complete and accurate to my knowledge.

**Representative Information**  
Required only if filling out this form on someone else's behalf

Representative's Full Name:

Representative's Contact Phone Number:

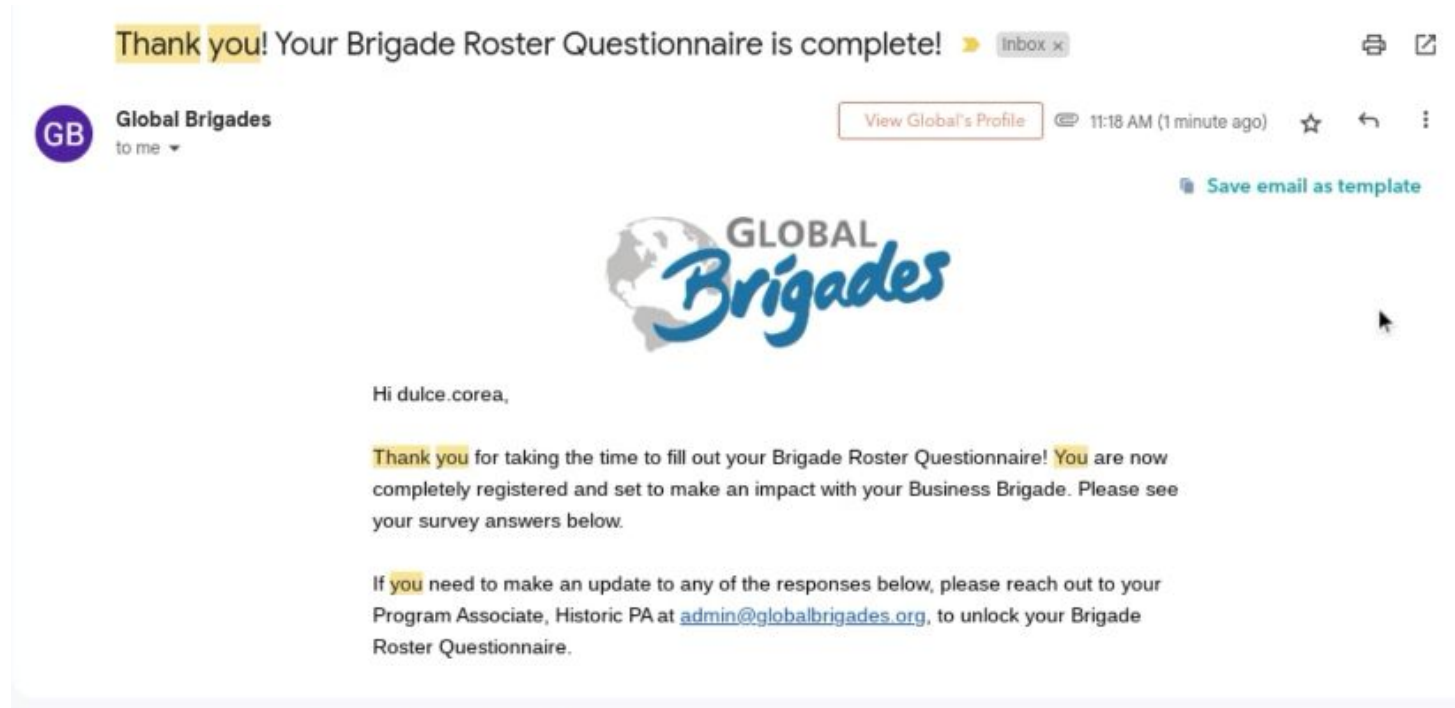
Representative's Relationship to Volunteer:

**Submission**  
Once you submit you may no longer edit this form. The information provided will be used for flight booking and preparing for your Squad. By submitting, you assume responsibility of the accuracy of your responses. Upon submission, our staff and your Faculty Leader will be notified that your roster questionnaire is complete.

[Save for later](#) [< Previous](#) [Submit](#)

Wizard step : 5 / 5

Check your email for confirmation that your roster has been submitted properly!



IF YOU HAVE ANY QUESTIONS, CONTACT YOUR LEAD  
TEACHER OR SQUADS ABROAD PROGRAM ASSOCIATE!  
YOU CAN CHECK OUR QUICK VIDEO TUTORIAL [HERE](#)



[admin@squads.org](mailto:admin@squads.org)